



SOCIALLY NECESSARY SERVICES TOOL Agency Transportation Chafee (106)
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Provider:		Provider's Consumer ID:	
Consumer FACTS #:		Consumer Medicaid #:	
Review Date:		Reviewer Name:	
Consumer Name:			

Purpose: The *Review Tool* is a part of an integrative review process that evaluates/assesses technical compliance and the administrative application of Socially Necessary Services (SNS) by contracted providers. The *Review Tool* is a resource utilized to further enhance the collaborative efforts of the Bureau for Children and Families (BCF), KEPRO, and the SNS provider community in the delivery of quality services. The *Review Process* is applicable to **all** SNS providers and all BCF case types.

1.	During the period under review are records of the service kept? (NOTE: If this question is scored zero all remaining questions are scored zero)	1	0		
2.	Is there a copy of the referral for this service in the record?	1	0		
3.	Does the service plan from DHHR document the need with specific areas or appointment types that are targeted for improvement?	3	1.5	0	
4.	Does each case note contain: <ul style="list-style-type: none"> • summary of purpose of the intervention/ appointment/ visit • client's response (must be in vehicle) • relation to the service plan / service provided • time/ location/ duration/ mileage of appointment • Signature of the provider and his/her title or credentials • A copy of the Angel-Casey Modules and/or service plan must be present in the case record 	3	2	1	0
5.	Was service used in conjunction with UM Guideline identified needs (oversight, crisis response, adult life skills based on Daniel Memorial)?	3	0		