

Provider Portal Quick Reference Guide How to Change Context

Summary

Users associated with more than one provider can change their context to see location information or cases associated with each provider. The instructions below detail how to change context in the Atrezzo Provider Portal.



Click on Change Context

Users with access to more than one context will see a black bar just below the navigation bar, indicating the current context. Click CHANGE CONTEXT just below the company logo.

| Acentra | Home | Cases | Create Case | Members | Setup | Message Center o | Reports | Preferences |
|----------------------------|----------------|------------|-------------|---------|-------|------------------|---------|-------------|
| Change Context Test Hospit | al, Indiana Me | dicaid ┥ 🗕 | _ | | | | | |



Select New Context

Navigate the System

information available will be for that provider only.

The current provider information displays in the top section. Your available provider contexts will be listed below. Click on the arrow to the right of the desired provider to log into that context.

| CHANGE PROVIDER CONTEX | т | | | | | |
|--|-----------|------------|---------------------------------|------------------|---|----------------|
| Name NPI | | Туре | Contract | A | ddress | |
| Test Hospital | 987654321 | 0 - Demo | 0 - Demo Indiana Medicaid | | 321 Nowhere St Somewhere IN 11111 | |
| NAME | | NPI | TYPE | CONTRACT | ADDRESS | |
| Doctor Test | | 1234567890 | 0 - Test | Indiana Medicaid | 123 Sesame Street Anywhere IN 11111 | •) |
| OAKLAWN PSYCHIATRIC CENTER | INC | 1598847212 | 11 - Behavioral Health Provider | Indiana Medicaid | 2601 OAKLAND AVE ELKHART IN 466172311 | +) |
| SILVER CREEK OCCUPATIONAL T | HERAPY | 1437861184 | G - Group | Indiana Medicaid | 11525 HIGHWAY 31 SELLERSBURG IN 471729618 | ~) |
| Displaying records 1 to 3 of 3 records | | | | | Previous | Naxt Show 10 . |



The system will refresh, the black bar will display the new provider context, and the