

**WEST VIRGINIA I/DD WAIVER
DIRECT SUPPORT SERVICE LOG**

(To be used with Traditional Service Delivery Models)

Name of Person Who Receives Services		Provider Agency	
Month of Service		Year of Service	

Service Name	Service Code	Identifier (ID)	Total Time Per Service For This Page
		1	
		2	

If training was provided, Task Analysis must be completed

Date	ID	Start Time am/pm	Stop Time am/pm	Total Time	Was training provided? (Y/N)	Provider/Staff Initials

Provider/Staff Name	Provider/Staff Signature	Provider/Staff Name	Provider/Staff Signature

**WEST VIRGINIA I/DD WAIVER
DIRECT SUPPORT PROGRESS NOTE**

(To be used with Traditional Service Delivery Model
and if something out of the ordinary occurs while providing services)

Name of Person Who Receives Services		Provider Agency	
Month of Service		Year of Service	

Date		Time		AM PM	Provider/Staff Initials	
-------------	--	-------------	--	------------------	------------------------------------	--

Were there any parts of the goal in which the person did especially well or poorly? Did anything out of the ordinary occur (such as illness, behaviors, etc.)? Did the person require more support than usual? How did the person respond to support and services provided?

Date		Time		AM PM	Provider/Staff Initials	
-------------	--	-------------	--	------------------	------------------------------------	--

Date		Time		AM PM	Provider/Staff Initials	
-------------	--	-------------	--	------------------	------------------------------------	--

Date		Time		AM PM	Provider/Staff Initials	
-------------	--	-------------	--	------------------	------------------------------------	--

Date		Time		AM PM	Provider/Staff Initials	
-------------	--	-------------	--	------------------	------------------------------------	--

Provider/Staff Name	Provider/Staff Signature	Provider/Staff Name	Provider/Staff Signature

