

SOCIALLY NECESSARY SERVICES TOOL
Agency Transportation
(106)

Purpose: The *Review Tool* is a part of an integrative review process that evaluates/assesses technical compliance and the administrative application of Socially Necessary Services (SNS) by contracted providers. The *Review Tool* is a resource utilized to further enhance the collaborative efforts of the Bureau for Social Services (BSS), Acentra Health, and the SNS provider community in the delivery of quality services. The *Review Process* is applicable to **all** SNS providers and all BSS case types.

1.	During the period under review, are records of the service kept? (NOTE: If this question is scored zero all remaining questions are scored zero)	1	0	
2.	Is there a copy of the referral for the service in the chart record?	1	0	
3.	Is the transportation service documented being utilized in support of specific interventions in the family preservation and reunification service categories?	3	1.5	0
4.	Does the documentation of each transportation service note contain: <ul style="list-style-type: none"> • The transportation service provided • The SNS intervention that was provided • Location to location • Duration (including start and stop times) • Mileage • Signature of the service provider • A BSS or agency service plan, must be in the chart record? 	3	1.5	0