

SOCIALLY NECESSARY SERVICES TOOL
Pre-Reunification Support
(440)

Purpose: The *Review Tool* is a part of an integrative review process that evaluates/assesses technical compliance and the administrative application of Socially Necessary Services (SNS) by contracted providers. The *Review Tool* is a resource utilized to further enhance the collaborative efforts of the Bureau for Social Services (BSS), Acentra Health, and the SNS provider community in the delivery of quality services. The *Review Process* is applicable to **all** SNS providers and all BSS case types.

1.	During the period under review, are records of the service kept? (NOTE: If zero, then all questions are scored zero)	1	0		
2.	For the period under review, does the service meet Admission Criteria? <ul style="list-style-type: none"> Is there a copy of the completed assessment (initial/ongoing)/FAST and/or agency assessment from BSS in the chart record? Is the service noted on the current BSS Case Plan and/or is there an established provider/agency service plan outlining the implementation of the service and coordination of any behavioral health, medical, educational, or community-based services with the BSS Child Welfare Worker? 	3	1.5	0	
3.	Does the service provided meet the criteria of the services guideline definition? <ul style="list-style-type: none"> Child(ren) remain placed in foster care setting but are transitioning home through unsupervised overnight/weekend visits to the home from which they were removed. Does documentation support that family interactions were observed; that assistance and modeling was provided to the family, and linkage to needed community-based services was made? 	3	2	1	0
4.	Is there a copy of the referral for services in the record?	1	0		
5.	During the period under review, are the services being provided consistent with the most recent referral and Service Plan? <ul style="list-style-type: none"> Is the documentation of the service specific to the child(ren)/family receiving the service? 	3	1.5	0	
6.	During the period under review are all documents signed by appropriately licensed/credentialed staff?	3	1.5	0	
7.	During the period under review, does the documentation support the duration and frequency of the service provided?	3	1	0	
8.	During the period under review is the consumer's response to the intervention clearly documented?	3	2	1	0

9.	<p>During the period under review, does documentation in the Monthly Summary include:</p> <ul style="list-style-type: none"> • dates of service, linkages provided, referrals/appointments and follow-up • documentation that the Monthly Summary was completed and transmitted to the appropriate BSS worker by the 10th of the following month? 	6	4	2	0
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