

**SOCIALLY NECESSARY SERVICES TOOL**  
**Private Transportation Three**  
**(103)**

**Purpose:** The *Review Tool* is a part of an integrative review process that evaluates/assesses technical compliance and the administrative application of Socially Necessary Services (SNS) by contracted providers. The *Review Tool* is a resource utilized to further enhance the collaborative efforts of the Bureau for Social Services (BSS), Acentra Health, and the SNS provider community in the delivery of quality services. The *Review Process* is applicable to **all** SNS providers and all BSS case types.

1.	During the period under review, are records of the service kept? ( <b>NOTE:</b> If this question is scored zero all remaining questions are scored zero)	1	0	
2.	Is there a copy of the referral for this service in the record?	1	0	
3.	Does the BSS service plan document the need for this service and identify the child(ren) permanency plan as Adoption?	3	1.5	0
4.	Does the provider's documentation log of each trip contain: <ul style="list-style-type: none"> <li>The date of each trip</li> <li>Mileage</li> <li>Location to Location</li> <li>Reason for the trip</li> </ul>	3	2	1 0
5.	Was the transportation code utilized in accordance with the service definition? <ul style="list-style-type: none"> <li>Was it used to transport a child(ren) for adoption promotion activities?</li> </ul>	3	0	